

**Kentucky Library Association  
Government Documents Roundtable  
Business Meeting Minutes  
May 12, 2017  
Centre College  
Danville, KY**

**Present:** Crystal Ellis, Claudia Fitch, Jennifer Frazier, Amy Laub-Carroll, Rosemary Meszaros, Stephanie Pollitt, Sara Schumacher, Claudene Sproles, Bekele Tegegne, Pat Yannerella, Phil Yannarella.

**1. Call to Order**

- The meeting was called to order at 10:10 a.m., May 12, 2017 by Phil Yannarella.

**2. Approval of minutes.**

- The minutes from the Fall 2016 Business meeting were unanimously approved.

**3. Secretary/Treasurer's Report**

- \$625.95 in the bank account
- 11 members

**4. Old Business**

- Phil is still working on getting regular updates from KDLA. State Documents are now under the purview of Archives. There was a discussion of the various personnel changes at KDLA. They are very short staffed and we are having difficulty getting regular State Documents updates.

**5. Regional Depository Librarian's Report**

- News from the Regional
  - Sandee will begin a phased retirement on Nov. 1, 2017. She will be working half-time on various special projects for at least a year. Her phased retirement comes up for renewal annually until Oct. 31, 2020.
  - We are hiring our full complement of students for the summer, so feel free to continue weeding your collections.
  - We have started an aggressive shelf reading project for the SuDoc collection in Young Library. Our students spend an average of 15 hours/week on this work, but we don't expect to complete the project until sometime in 2018.
- ASERL Disposition Database
  - The new option to offer unlimited amounts from stems that we no longer retrospectively collect (for a list of these, see Mykie Howard's e-mail to KySelect on May 2, 2016 or the Spring 2016 GODORT Meeting Minutes) continues to work very well. Remember to offer these materials on a different day than your normal 200/month or any pre-approved journals/annuals offer. You may offer this material even during an offers hiatus since we do not check our collection for these stems. Because most of UK's

maps are housed in a separate collection and classed in LC, it is necessary to submit offers of this format in smaller chunks. Please submit them in chunks of 50 or less. As always, maps should be submitted on a different day than your other offers of print publications. The same goes for posters. While they are kept in order by SuDoc number, they are housed in map cases in the Map Collection in the Science Library (King building). This makes them more difficult to check so we would ask that you offer them in chunks of 50/week on a different day than you offer other formats.

- ASERL Centers of Excellence (COE):
  - Work continues on our three COE collections (WPA, ARC and Smithsonian).
  
- **News for Selectives:**
  - Claudia Fitch is the Depository Coordinator at LFPL as of January, 2017.
  - GPO's new needs and offers tool, FDLP eXchange, debuts on June 1; UK (your regional) will be in touch as soon as we have registered our state as a user of FDLP eXchange as a national needs and offers tool only; using this tool to offer nationally is completely voluntary for Kentucky selective depositories, and is only allowed after your offers have been in the ASERL Documents Disposition Database for 45 days; we will need to come to an agreement on how many days those of you who want to offer nationally are willing to hold your materials beyond the ASERL 45 days before UK can register our state; we would suggest a minimum of 15 days.

## 6. State Documents Report

- The federal documents collection dispersal is nearly complete. They expect it will be finished by mid-June, other than sending the remaining microfiche to UK.
- There has been a lot of change at KDLA in the last 2-3 years, including a complete reorganization of the agency.
- The state government documents collection actually belongs to the Archives Division of KDLA, not the State Library, unlike the old federal documents collection.
- KDLA is still trying to identify who would be the most appropriate contact for GODORT regarding information about the state documents collection.

## 7. New Business

- A Nominating Committee was formed to create a list of candidates the Chair-Elect and Secretary/Treasurer of KY GODORT. Rosemary Meszaros, Stephanie Pollitt, and Sara Schumacher agreed to serve. If anyone is interested in serving, please contact the Committee.
- Several people have had difficult navigating the ASERL Documents Disposition Database and requested additional assistance.
  - **ACTION:** Claudia Fitch and Phil Yannarella are going to send Claudene Sproles copies of their procedures. Claudene will combine into one documents and forward to the listserv and to the Regional to post on their website.

## 8. Announcements/Updates

- Rosemary Meszaros will be presenting a Genealogy Conference at the Louisville Free Public Library (LFPL) August 25-26. Western Kentucky University will be getting a new Library Dean, Susann de Vries. Connie Foster's last day will be June 30<sup>th</sup>.
- As previously announced, Claudia Fitch is the new Documents Coordinator at LFPL. She is also in the process of working on State library certification for her job.

- Northern Kentucky University has been weeding print documents that have an online equivalent. Phil also noted that many Federal Agency libraries have been weeding large portions of their collections.
- Lindsey Wilson College is in the process of learning the Document Disposition Process and are currently weeding 200 items a month. Stephanie Pollitt also recommending using a cell phone scanning app to assist in creating weeding lists.
- Centre College is transitioning to an e-only depository. As of now they only have two ranges of print documents.
- The University of the Cumberlands is also transitioning to an e-only depository.
- The University of Louisville underwent a large serial weeding project last year and disposed of many government documents serial titles that were completely available electronically. Last July, in addition to being the Depository Librarian, Claudene Sproles was named interim Head of Collections.
- Kentucky State University has experienced a lot of Presidential turnover in the last few years. Bekele Tegegne is the only government documents person at the University.
- Terry Birdwhistell, Dean of the University of Kentucky Libraries is stepping down as Dean. Antje Mays from Winthrop College will be the new head of Collections for UK. Government Documents is under Collections at UK libraries.
- Boone County public library traditionally has had print publications from the Kentucky State Data Center and Kentucky Government publications. At this time, the only print items they still receive are publications from the Kentucky Legislative Research Commission (LRC).

## **9. Adjournment**

- The meeting was adjourned at 11:30 a.m.

Respectfully Submitted,

Claudene Sproles

KLA GODORT Secretary/Treasurer